

University of Minnesota Rochester
Campus Safety/Security Report and
The Annual Fire Safety Report for On-Campus Housing
October 1, 2011

The University of Minnesota Rochester (UMR) encourages all students, university employees, and visitors to be aware of safety issues on campus. To promote personal safety we encourage them to take action to prevent and to report illegal and inappropriate activities. Parts of the following information were taken from the University of Minnesota website for campus safety and security.

Reporting and Notification of Criminal Activity

To report an emergency, dial 911 immediately (crime in progress, bomb threat, medical emergency, suspicious persons or unusual behavior, need help anywhere on or off campus, etc.). Individuals reporting criminal complaints to University employees who wish to file a complaint with the Rochester Police Department will be provided with assistance upon request. Reports may also be made directly to the Rochester Police Department, 101 SE 4th St., Rochester, MN 55904-3761, phone 507-285-8300. To report a crime that is not an emergency and is not in progress, please contact any of the following: Assistant Vice Chancellor for Student Affairs, phone 507-258-8008; Assistant Vice Chancellor for Finance/Operations 507-258-8009, or any University employee.

UMR works closely with all law enforcement agencies in response to criminal activity. All reports made to UMR employees will be forwarded to the Rochester Police Department. When reports are made to University employees, University administration in conjunction with the Rochester Police Department will decide if a safety threat continues to exist to the campus community. If such a threat continues to exist, a warning will be sent out informing the campus community. UMR will use several methods to attempt to notify students of critical campus security information. These may include using TXT-U, posting on the UMR website, and campus/classroom notification. Each classroom and conference room at UMR is equipped with a telephone. Many of the classrooms can also be locked down simultaneously in case of an emergency where occupants should remain within the room.

TXT-U is the University of Minnesota's emergency notification text messaging system. Students, faculty, and staff can stay informed about critical campus safety information by registering to receive TXT-U messages. Only University of Minnesota students, faculty, and staff can register for TXT-U. However, individuals can add more than one mobile device to their account, registering parents, family, friends, or others. TXT-U will be used infrequently and specifically for real emergency situations. Be prepared! Register today for TXT-U at <http://r.umn.edu/administration/prepared/txtu/index.htm>.

Being Safe at UMR

Emergencies, disasters, accidents, injuries, and crimes can occur without warning. Being prepared to respond to unexpected emergencies is an individual and an organizational responsibility. Each member of our community has a role in emergency preparation and response. Individuals can help by observing their surroundings, asking about suspicious or questionable behavior, calling for help when safety is an issue and reporting crimes in an accurate and timely manner. Being alert to what is going on around us enhances security, safety, openness, and the accessibility of our campus.

The University, as a public institution, values openness and access. However, "open" should not mean unsafe or dangerous. Propping doors open for convenience, turning a blind eye to strangers, and leaving computers and other valuables in the open too often lead to unintended consequences. Campus hours are posted at all entrances to UMR. Elevator access to all UMR buildings is restricted to posted building hours. Entrance during non-scheduled hours requires an elevator key. All employees are provided keys for office access and selected individuals are provided with elevator access keys. UMR space at University Square and 318 Commons is also viewed by security cameras that are monitored by central security at the University of MN Twin Cities campus.

UMR does not maintain its own campus police force. However, there are two alternate methods that are used at UMR to provide safety and security: the Student Security Monitor Program and a private company, Premier Security. Premier Security is responsible for general security, 24 hours per day, 7 days per week at University Square and are on-call for Broadway Hall and 318 Commons. Student Security Monitors are responsible for general security during the evenings and weekends in the 318 Commons building and select evening hours at the Broadway Hall building. A Daily Crime Log is maintained by the Student Security Monitor Program and crime reports by Premier Security for on campus buildings are available at the Assistant Vice Chancellor for Finance/Operations' office by request during normal business hours. Premier Security's offices are located in the basement level of the University Square building. The Student Security Monitors provide "eyes and ears reporting" for their assigned areas. They utilize Premier Security as back up and local law enforcement for immediate emergencies. They do not have the authority to apprehend and arrest. Premier Security staff work closely with local law enforcement and with the state police through the local police. Premier Security staff have the authority to apprehend and arrest individuals involved in illegal acts on campus. Premier Security staff and the Student Security Monitors may also refer University students to the Assistant Vice Chancellor for Student Affairs for minor offenses involving University rules and regulations. In addition to their general presence on the campus, UMR has contracted for security escort services in the evening during the academic year. The escort security guard is located in the 3rd floor student lounge area of University Square and can also be contacted by calling 507-281-4952. Premier Security contact information is displayed on signs posted in each classroom and conference room. All phones at UMR also have a label prominently displayed with the security service phone number.

Every member of the UMR community needs to help promote personal and community safety. Closing and locking doors, obtaining photo ID cards, and being familiar with building-wide plans are examples of simple steps that can be taken to ensure a safe U. For additional safety tips from the University of MN Twin Cities police department, please visit this website: <http://www1.umn.edu/police/prevention.html>.

Emergency Response and Evacuation

UMR has instituted Emergency/Crisis Communications Guidelines to allow the delivery of pertinent messages in an appropriate, efficient manner to the campus community. This document is disseminated to all employees and is placed on a shared UMR computer drive. **Crisis communications** relate to both emergencies and controversial issues. **Emergencies** include but are not limited to: fires, bomb threats, chemical spills, incidents of on-going violence, (including active shooters), terrorist acts, power outages, tornados, and other natural and man-made disasters. UMR will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

The authority to declare a campus state of emergency rests with the Chancellor or designee. The Chancellor or the designee, working with the appropriate responders, will decide what action must be taken and when. Multiple communication systems and processes make up UMR Alert Guidelines. Activation of all or part of the overall warning notification system will be determined by the Chancellor and other designated “activators”, as time permits. When there are immediate life safety considerations, other designated staff may have the authority to implement and activate the UMR Alert. The individuals who may activate the system include the following: Chancellor, Chancellor’s Leadership Team, Director of Marketing, Assistant Director of Student Affairs or Accounting Supervisor.

The on-scene UMR Incident Commander has the authority to activate all or part of UMR Alert. Five criteria must be considered to determine if activation of UMR Alert is warranted, which communications will be utilized, and who authorizes activation of the system: hazard type, life safety/property protection, urgency, audience, and capabilities/limitations. Periodic testing is critical to ensuring UMR Alert is reliable and effective in reaching our stakeholders. A testing of emergency response and evacuation procedures will be scheduled annually. As noted previously, there are various communications methods available to UMR that will be used for emergency notification. These include weather alert radios, Txt-U, fire alarms, mass e-mail, UMR website home page, information monitors, and media advisories.

Each classroom, conference room, and reception area contains an evacuation plan directing evacuees to safe areas on campus or to off campus locations dependent on the emergency situation. UMR has also prepared a Building Emergency Plan that is posted on the Emergency Preparedness page at <http://r.umn.edu/administration/prepared/index.htm>. This document provides scenario instructions for a number of potential emergencies that students and employees may encounter on campus.

In the event that a situation arises, either on or off campus, that, in the judgment of the UMR Chancellor or his designee, constitutes an ongoing or continuing threat, a campus-wide “timely warning” will be issued. The warning will be issued through the college e-mail system and TXT-U to students, faculty and staff. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, UMR may also post a notice on its website and at various entrances to the campus buildings, providing the University community with more immediate notification. Anyone with information warranting a timely warning should report the circumstances to the Chancellor’s office, Student Security Monitors, Premier Security or other UMR staff/faculty.

Crime Statistics Report

In accordance with the Campus Security Act, UMR publishes this report which includes a three-year statistical history of crime that has occurred on campus, the adjacent public properties and the Civic Center Ramp. It should be noted that the reported crimes can involve individuals not associated with the University. A map is attached as Appendix A that highlights the areas covered by this report. UMR has been at University Square since August 2007 and Broadway Hall since August 2009. The on-campus space at University Square is the entire 3rd and 4th floors and MGear and Admissions on the 1st floor. This report includes data for the 2008, 2009, and 2010 calendar years. These statistics are part of the University of Minnesota Rochester’s compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (informally known as the “Clery Act”). More information on the Clery Act can be found at www.higheredcenter.org/mandates/clery-act. This information is published annually on our website <http://r.umn.edu/administration/prepared/index.htm> and is made available to all current and prospective students

and employees. The Assistant Vice Chancellor for Finance/Operations prepares the annual report with crime statistics provided by the Rochester City Police Department. Additional discussions are held with the Assistant Vice Chancellor for Student Affairs, the Student Security Monitors and Premier Security to make sure all on-campus crimes are reported.

The following categories of crimes as defined by the FBI’s Uniform Crime Reporting program are included:

1. Murder/Non-Negligent Manslaughter
2. Negligent Manslaughter
3. Aggravated Assault
4. Burglary
5. Robbery
6. Motor Vehicle Theft
7. Arson
8. Sexual Offenses: Forcible and Non-Forcible
9. Liquor Law Violations and/or University disciplinary referrals
10. Drug Law Violations and/or University disciplinary referrals
11. Illegal Weapons Possession and/or University disciplinary referrals
12. Bias motivated (hate) crimes by category of prejudice: race, gender, religion, sexual orientation, ethnicity, and/or disability

Crime Category	2010	2010	2009	2009	2008	2008
	On Campus	Public Properties	On Campus	Public Properties	On Campus	Public Properties
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Aggravated Assault	0	0	0	1	0	1
Burglary	0	0	0	0	0	0
Robbery	0	0	0	1	0	1
Motor Vehicle Theft	0	1	0	0	0	0
Arson	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	1	0	0
Nonforcible Sex Offenses	0	0	0	0	0	0
Liquor Law Violations	0	0	0	4	0	0
Drug Law Violations	0	0	0	2	0	1
Weapons Law Violations	0	0	0	0	0	0

The crime statistics for public properties include the Peace Plaza, the Civic Center Parking Ramp, and the public space immediately adjacent to UMR. There are no off-campus student organizations and UMR does not have any non-campus buildings or property. If the Rochester Police Department concludes that the allegations reported are not substantiated by the facts or the law, no campus crime needs to be disclosed as a statistic (Federal Register, April 29, 1994). The above categories and reported alleged criminal activity do not necessarily constitute an arrest or conviction. They are allegations of wrong-doing.

UMR also reports on hate crimes for the same time periods. The definition of a hate crime for this report is any crime reported in the annual statistics, and any other crime involving bodily injury, that manifests evidence that

the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability. For 2010 there were no reported hate crimes from the Rochester Police Department.

UMR's residential facility on campus which opened August 2011 is not covered by the crime statistics for this reporting period. However, all UMR building safety and emergency protocols cover 318 Commons, both the academic space (floors lower level through 2) and the residential space (floors 3 through 8). The residential space is secured 24 hours a day. Students are issued key fobs that allow them access to the building and their individual apartments. Separate keys are issued for each bedroom within the apartment. The Student Security Monitors patrol the academic space in 318 Commons on the following schedule: Monday thru Thursday from 5:30 p.m. – midnight; Friday from 5:30 p.m. – 1:00 a.m.; Saturday from 10:00 a.m. – 1:00 a.m. and Sunday from noon – midnight.

Drug/Alcohol-Abuse Education Programs

UMR provides a free subscription to the online newsletter Student Health 101 to all students and employees. This publication offers information and resources on a variety of topics which are important to the health of students, including the risks associated with drug and alcohol use and abuse. For example, the April 2011 issue included an article, "Do You Have a Healthy Relationship with Alcohol?" Prior to spring break week, Student Affairs hosts a "Safe Spring Break" seminar open to all students and employees. Participating organizations include local law enforcement, planned parenthood, and public health representatives. Student Life sponsored an event on campus which demonstrates the conditions and effects of driving while under the influence of drugs and/or alcohol. The Stop-Loss program uses a stationary vehicle in which participants can virtually experience driving under the influence.

The University of Minnesota also offers an online assessment tool: Electronic Check-Up To Go (E-CHUG) and a number of other alcohol use assessment tools and resources. E-CHUG is a brief confidential self-assessment tool; designed to give students personalized feedback about their alcohol use. The assessment takes about 10 minutes to complete, is self-guided, and requires no face-to-face contact time with a counselor or administrator.

UMR is governed by all University of Minnesota Board of Regents Policies. The policy website (www1.umn.edu/regents/policies/) contains the policies regarding the possession, use, and sale of alcoholic beverages, drug free workplace, and enforcement of these policies and state/federal laws. Each September senior leadership distributes via e-mail the annual information about the University's compliance with the Drug Free Schools and Communities Act. This e-mail is sent to all employees and students to inform the University community about resources for assistance and policies related to drug and alcohol abuse. The University of Minnesota policy web site is at: http://www.fpd.finop.umn.edu/groups/ppd/documents/policy/Drug_Free.cfm

Sexual Predators and Offenders on Campus

Level 3 sex offenders are required by law to keep law enforcement agencies apprised of their current residence, employment and school addresses, as well as any changes. In addition, certain of these offenders have demonstrated by their past behavior that they are part of a group who pose the greatest risk to the public when released. This does not mean that they will commit a new crime, just that they are part of a group of persons who might.

State and federal law requires the University of Minnesota Rochester to advise the University community of the release or residence of such predatory sex offenders in our University community. Accordingly, information on predatory sex offenders who have notified the State of Minnesota that they are attending classes or employed at the University of Minnesota Rochester is available to the University community at the Assistant Vice Chancellor for Finance/Operations and Assistant Vice Chancellor for Student Affairs offices. Individuals listed there are not wanted by law enforcement at this time and have served the sentence imposed upon them by the court. The use of this information to threaten, harass, or intimidate such individuals may be a crime and will not be tolerated.

Sexual Assault

Sexual assault is a serious problem on United States college campuses and one of the most under-reported crimes. Too often, victims feel shame, humiliation, guilt, or fear they will not be believed. Far worse and most inappropriately, they may fear they will have blame placed upon them for what has happened. A December 2005 study from the National Institute of Justice reports that nearly 3% of all college women become the victim of rape (either completed or attempted) each nine month academic year. In nearly 80 to 90 percent of cases reported, the victim and assailant knew each other (www.ncjrs.gov/pdffiles1/nij/205521.pdf).

UMR is included in the Regents Policy on Sexual Assault, Stalking and Relationship Violence www.policy.umn.edu/Policies/Operations/Safety/SexualAssault.html. This policy contains contact information for both on and off campus services for victims. UMR urges anyone who has been sexually assaulted on University property to contact the Rochester Police immediately at 911 to make a police report and have the case investigated. Responding officers will assist in a supportive and non-judgmental manner and forward the case to investigators who will conduct a follow up investigation and submit the case to the prosecutor's office if sufficient evidence is collected. To maximize the possibility of a successful investigation and prosecution, the sooner a report is made and physical evidence is collected and preserved, the better. The officers of the Rochester Police Department understand that not all victims are ready or willing to participate in a police investigation. We encourage persons to seek help through campus resources if police assistance is uncomfortable to initiate. Campus staff will also assist students in locating off-campus counseling, mental health, and other services for victims of sex offenses. UMR contracts with Talk One2One to provide phone access to a licensed counselor about any issue, topic or challenge. The service is free, confidential and available anytime. In-person counseling sessions with a local mental health provider can also be arranged, free (up to 3 visits) through Talk One2One. If the offense did not take place on campus and the victim is unsure who to contact, UMR staff in Student Affairs or other Administrative offices can assist in making the appropriate contacts. UMR will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. UMR will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

In the case of an alleged sex offense, a request for change of academic situation will be handled by UMR Student and Academic Affairs, depending on the availability of alternate course sections or other means of adjustment of schedules. The University of Minnesota Rochester has university residential housing as of August 2011. In the event of a request by a student for assistance in changing his/her living situation either on or off campus following an alleged sex offense, UMR Student Affairs would work to provide the student with support and advocacy in changing apartments or negotiating with landlord(s) and identifying potential alternative housing.

Procedures for campus disciplinary actions in cases of an alleged sex offense and possible sanctions UMR may impose are included in the Student Conduct Code Procedure: Rochester – www.r.umn.edu/prod/groups/umr/@pub/@umr/documents/content/umr_student_conduct_code.pdf which also includes a link to the Board of Regents Policy: Student Conduct Code.

UMR uses the Health 101 Newsletter, the Safe Spring Break program, and other resources to educate students about the prevention of rape and other sex offenses. The February 2011 issue of Student Health 101 contained an article “Sex on Campus.” In part this article focused on consent, respect, casual relationships and provided contact information for the National Domestic Violence Hotline. The University requires instructors to contain links or references to University policies in all course syllabi. One of these policies is the Board of Regents Policy: Sexual Harassment.

While there is no absolute way to prevent becoming a victim of a crime (keeping in mind it is the actions and decisions of the perpetrator that ultimately create a potential victim), there are steps that can be taken to minimize risks. These steps include:

- Do not walk alone at night.
- Attend and leave parties with the same group of people.
- If you leave a social setting, let friends know where you are going.
- Do not leave beverages unattended. Unattended beverages could be drugged.
- If drinking alcohol, know your limits. Be prepared to watch out for friends who may not know the own limits.

Participate in self defense/awareness courses.

Programs to Inform Students and Employees on Campus Security and Crime Prevention

The University of Minnesota Rochester clearly posts information in all classrooms and common areas regarding coverage of UMR by Premier Security and the Student Security Monitor Program. Information on this coverage and the personal security escort from the academic areas to the parking ramps during the evening hours can also be found on the UMR webpage at <http://r.umn.edu/administration/prepared/index.htm>. New students and employees are provided this information at their orientation to UMR. A monthly newsletter (The Raptor Report) is sent via e-mail to all students and employees and also contains information on campus safety and security.

The Student Security Monitors attend initial three-hour training for their positions by the owner of Premier Security. Additional training and guest speakers from law enforcement, the fire department, emergency first aid, etc. are held periodically throughout the year. The Resident Advisors (RAs) complete an extensive week-long training before the start of Fall Semester. Additional training is also conducted throughout the year. Both the Student Security Monitors and the RAs are trained in observing, reporting, and contacting the appropriate authorities in a variety of scenarios. The Guide to Community Living is the protocol that all students who live in residential housing are required to follow. Contained in this guide is information on safety, security and regulations pertaining to crimes, behavior, conduct, and illegal entry/exit.

Missing Student Notification

UMR has adopted a missing student notification procedure. A student may be considered missing if the student's absence from the campus community is suspiciously different from his/her usual pattern of behavior and/or unusual circumstances may have caused the absence. The Missing Student Procedure covers all students at UMR, not just those living in on-campus housing. UMR's missing student policy statement and procedure may be accessed on the website at:

http://www.r.umn.edu/prod/groups/umr/@pub/@umr/documents/content/umr_content_292361.pdf

Annual Fire Safety Report for On-Campus Housing

The first on-campus housing facility at UMR was opened in August 2011. The on-campus student housing building (318 Commons) is fully sprinkled and there is smoke detection in every apartment, all classrooms, offices, stairwells, and common spaces. In all corridors there are fire extinguishers within 75 feet of each other. The stairwells are positive pressurized to maintain smoke containment outside the stairwells. All exits in the building are fail safe in that even if they are in the locked mode, a fire alarm will automatically unlock them for evacuation. Fire alarm monitoring is done 24/7 by an off-site company that detects fire alarms and notifies the Rochester fire department. The regulations for electrical appliances, smoking and open flames are contained in the Guide to Community Living on the UMR website and can be accessed at the link below. Building evacuation routes are being posted in each residential apartment and the UMR Building Emergency Plan (link below) contains directions for evacuation of campus or any building on campus in the case of fire. All RAs and professional staff in the housing facility are trained on evacuation procedures in a fire emergency and directions are contained in the RA handbook. Fire drills will be conducted during the academic year. Student Security Monitors are trained on Incident Response Guidelines, Incident Command, and evacuation procedures.

Guide to Community Living: <http://r.umn.edu/student-life/housing/guide-to-community-living/>

Building Emergency Plan: <http://r.umn.edu/administration/prepared/emergency-plan/>

The offices to contact to report fires that have ALREADY BEEN EXTINGUISHED in on-campus student housing are listed below. **TO REPORT A FIRE, CALL 9-1-1.**

Normal Business Hours: (any of the following)

Housing Coordinator, 507-258-8028

Student Resource Center, 507-258-8457

Asst Vice Chancellor for Finance/Operations: 507-258-8009

After Hours: (any of the following)

Student Security Monitors if they are not already aware: 507-202-1927

Student Affairs on-call professional staff: 507-881-9098

UMR will provide a paper copy of this annual report upon request to either the Assistant Vice Chancellor for Student Affairs or the Assistant Vice Chancellor for Finance/Operations.



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111 South Broadway - Rochester, MN 55904
Telephone: 507-258-8000 or 1-800-947-0117
Website: www.r.umn.edu

The University of Minnesota Rochester
is located on the 3rd and 4th floors of University Square.
UMR Admissions is located on the 1st floor.

